



# Affiliate Account Setup Profile Preference Form

**Affiliate Name:** \_\_\_\_\_

**Required Method of Payment:**

\_\_\_\_ Corporate Credit Card to pay for all Transports (Please fill out “Corporate Credit Card Authorization” Form)

**Service Preference** (Check one):

\_\_\_\_ Town Car    \_\_\_\_ Private No Preference    \_\_\_\_ SUV    \_\_\_\_ Limousine    \_\_\_\_ Specialty Vehicle

(Private No Preference means a Limousine, SUV, Mercedes, or other Specialty Vehicle may be substituted for a Town Car at no additional cost)

**Special Requests:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Preferred Method of Instruction upon Airport Arrivals

Always Meet and Greet Service (Additional Fee’s Apply)    \_\_\_\_ YES    \_\_\_\_ NO

We will phone VIATAS upon our passengers’ arrival:    \_\_\_\_ YES    \_\_\_\_ NO

VIATAS to Send Email Confirmations to: \_\_\_\_\_

VIATAS to Send Trip Receipts to: \_\_\_\_\_

**Your Affiliate Contact:**

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Your 24 Hour Phone direct to Dispatch:** \_\_\_\_\_

Please Fax or Email completed forms to VIATAS / Fax: 1-630-627-7901 / Email: [accounting@viatastrans.com](mailto:accounting@viatastrans.com)